



# PGA

Minnesota Section

Minnesota PGA  
Junior Golf Association  
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[www.MinnesotaJuniorGolf.com](http://www.MinnesotaJuniorGolf.com)

March 2013

Dear Junior Golfers and Parents,

In the following downloadable packet you will find all of the information for the 2013 Minnesota PGA Junior Golf Association. This information will give you guidance on how to become a member of our program and how the tournament selection process works for getting into Beginners', Transition, and Junior Tour events.

By becoming a member of the 2013 Minnesota PGA Junior Golf Association you will be eligible to participate in our tournament programs. The Minnesota PGA Junior Golf Association offers three tournament programs: the Beginners' Tour, the Transition Tour, and the Junior Tour. The Beginners' Tour is designed for 8-12 year-olds who have little or no experience in competitive golf. Beginners' Tour events are held on Par-3 courses. The Transition Tour is designed for 8-12 year-olds who have more experience in competitive golf. These juniors will have a chance to play on 9 and 18-hole executive courses, and 9-hole regulation courses. The Junior Tour is designed for 13-18 year olds. All events are 18-hole stroke-play competition. All three programs are open to juniors of various playing abilities: beginner, intermediate, and advanced.

The Minnesota PGA Junior Golf Association will again be using BlueGolf as our online registration system this year. This is an online tournament program where you will be able to log into your own account and register for membership and tournaments, cancel from events, create and update bio information, view player statistics and much more. It will also allow you to view what tournaments that you are registered into throughout the 2013 junior season.

The first thing that you will need to do is register to become a member for 2013. If you were a member of our program in 2008-2012 you already have an ID and Password that was assigned to you for BlueGolf. You will need to use this original ID and Password in order to sign up for your 2013 membership. There will be a link on our website in case you have lost your ID and/or Password or you can call the office and we can email it to the primary email address on file in BlueGolf. If a junior was not a member in 2008-2012 they will need to click on the link for new members to set up an account. Membership registration for these programs will begin on **Wednesday, March 6<sup>th</sup>, 2013**. Once you register and have been **APPROVED** for your membership you will receive a confirmation email with your MN PGA Junior Players Club ID and Password. All membership registration **MUST** be completed online at our website [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) by using credit card payment of VISA, MasterCard or American Express.

Our goal for 2013 is to continue to provide equal playing opportunities for our members. On **Wednesday, March 27<sup>th</sup>, 2013** the tournaments will be available for selections through your MN PGA Junior Players Club account on our home page at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com). You will be able to check out the Beginners' Tour, Transition Tour and Junior Tour Schedules on the front page of our website or by logging into your MN PGA Junior Players Club account on this date. You **WILL NOT** be receiving a mailing with the tournament schedules. All tournament selections will be accepted until the stated deadline date of **Friday, May 3<sup>rd</sup>, 2013 at 4:30 p.m. (CST)**. Please check out the following 2013 Registration Timeline for important registration dates and deadlines.

We are looking forward to the 2013 Minnesota PGA Junior Golf Association season and hope this packet will answer any questions that you might have about the upcoming season. Should you have any questions or concerns feel free to contact us at the Minnesota PGA Junior Golf Association Office. Hope to see you out on the course this summer!

*Bob Bush, Junior Golf Director*  
*Karla Bredlow, Assistant Junior Golf Director*

**ENCLOSED YOU WILL FIND A CODE OF CONDUCT/LIABILITY RELEASE FORM. THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED BEFORE THE JUNIOR IS ELIGIBLE TO PARTICIPATE IN OUR PROGRAMS.**

**Minnesota PGA Junior Golf Association**  
**BEGINNERS'/TRANSITION/JUNIOR TOUR**  
**2013 REGISTRATION TIMELINE**

March 6<sup>th</sup> – Ongoing                      Membership Registration

1. Log onto: [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com)
2. Click on the link for Beginners'/Transition/Junior Tour membership registration
  - Returning Members (Were members of our program in 2008-2012): You will need your BlueGolf ID and Password from 2008-12 to register for a 2013 membership
  - New Members – You will need to click on the link for new members to sign up for a membership
3. Fill out the Membership Form, Choose either Beginners'/Transition Tour (ages 8-12) or Junior Tour (ages 13-18) Membership & Process Payment (Membership based on your age as of August 15<sup>th</sup>, 2013)
4. Once you complete and submit your membership form you will receive an automated email that says "Thank you for signing up...your membership is in **PENDING STATUS** and your credit card will not be charged until you are approved."
5. If you are approved for membership you will receive a confirmation email within 2 business days. The confirmation email will contain your Junior Players Club ID and password. You will now be able to log into your own account under Junior Players Club on the front page of our website.

**\* NOTE – You need to make sure you do not wait until the last minute to register for a 2013 Membership. It could take up to two business days to receive a confirmation email with your Junior Players Club ID and Password that will be needed for the Tournament Selection Process. DO NOT DELAY or you could be out of luck when trying to sign up for tournaments before the deadline date of Friday, May 3<sup>rd</sup> at 4:30 p.m. (CST).**

March 27<sup>th</sup>                                      Tournament Selection Process Begins

Members will be able to log into their MN PGA Junior Players Club account with their Players Club ID and Password to select the tournaments that they would like to play in 2013. You will rate the tournaments you would like to play in with electronic preference stickers. Beginners'/Transition Tour members will be allowed up to 15 preference stickers and Junior Tour members will be allowed up to 20 preference stickers. #1 designates your MOST preferred event, #15 (for Beginners'/Transition Tour members) or #20 (for Junior Tour members) your LEAST preferred. You will also be able to view the Beginners' Tour/Transition Tour/Junior Tour Schedules in PDF files on the front page of our website.

May 3<sup>rd</sup>    Tournament Selection Deadline

Members must complete their tournament selections by Friday, May 3<sup>rd</sup> at 4:30 p.m. (CST).

Week of May 13<sup>th</sup>                                      Tournament Confirmations Emailed

We will begin emailing out confirmations for the tournaments that you received through the tournament selection process. You will receive an email for each Beginners' Tour/Transition Tour/Junior Tour tournament that you are confirmed into playing for the 2013 season. At this time your credit card will ONLY be charged for the events that you have received through the tournament selection process.

May 20<sup>th</sup>    View tournaments in MN PGA Junior Players Club Account

Members will also be able to view the tournaments that they have gotten into by logging into their Junior Players Club Account.

June 14<sup>th</sup>    Season Opens! You need to have your code of conduct/liability release on file in our office to play.

# MN PGA JUNIOR GOLF ASSOCIATION - Membership Information

## Eligibility

Open to all boys and girls ages 8-18. Juniors who have reached their 18<sup>th</sup> birthday prior to August 15, 2013 are eligible **only** if they have immediately finished their senior year of high school. Eligible participants should have some experience with the game of golf.

## Divisions of Play

Juniors will be eligible to play in the Tour(s) based on their age as of August 15, 2013.

*Beginners' Tour:* Designed for 8-12 year-olds who have little or no experience in competitive golf. Beginners' Tour events are held on Par-3 courses.

*Transition Tour:* Designed for 8-12 year-olds who have more experience in competitive golf. These juniors will have a chance to play on 9 and 18-hole executive courses, and 9-hole regulation courses.

\*Note: Juniors ages 8-12 years old can play on both the Beginners' and Transition Tours.

*Junior Tour:* Designed for 13-18 year olds. All events are 18-hole stroke-play competition. All three programs are open to juniors of various playing abilities: beginner, intermediate, and advanced.

NOTE: A junior does have the option to play up on the Junior Tour if they are under the age of 13. They would need to pay the appropriate membership fee and we would need to receive a recommendation letter that the junior is capable of playing up on the Junior Tour. If a junior does play up on the Junior Tour they cannot play back down in 12 and Under events.

## Membership Fees

The membership fee for juniors playing in the 8-12 year old age group is \$50.00 and for juniors playing in the 13-18 year old age group is \$75.00. This will include access to the MN PGA Junior Players Club. If you are one of the first 1400 juniors to sign up for a 2013 membership you will receive a 2013 MN PGA Junior Golf Association membership kit containing an official MN PGA Junior Golf Association hat, bag tag and a 2012-13 USGA Rules of Golf book. The MN PGA Junior Golf Association reserves the right to accept or reject any membership application.

## Membership Refund Policy

Juniors who wish to cancel out of the MN PGA Junior Golf Association program must do so seven (7) days prior to the date of the first event of the 2013 season, which is Friday, June 14<sup>th</sup>, 2013. A \$20.00 processing fee will be deducted from ALL refunds. Any cancellations after the onset of the 2013 season will forfeit all rights to any refunds distributed by the Minnesota PGA Junior Golf Association. In the case of an emergency, written requests for refunds must be submitted to the Minnesota PGA Junior Golf Association Office. In order to be considered for a refund due to illness or injury, a doctor's/physician's note must accompany the written request. All emergency-related refund requests will be considered on their own merits. A \$20.00 processing fee will still be deducted from all membership refunds even if we have received a doctor's note.

## Online Membership Registration Steps

1. Log onto: [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com)
2. Click on the link on the website for Beginners' Tour/Transition Tour/Junior Tour membership registration
  - a. Renewing Members (Were members of our program in 2008-2012): You will need your BlueGolf ID and Password from 2008-2012 to register for a 2013 membership
  - b. New Members – You will need to click on the link for new members to sign up for membership
3. Fill out the Membership Form, Choose either Beginners'/Transition Tour Membership (Ages 8-12) or Junior Tour Membership (Ages 13-18) based on your age as of August 15, 2013, then fill out payment information
4. Once you complete and submit your form you will receive an automated email that says "Thank you for signing up.... your membership is in PENDING STATUS and your credit card will not be charged until you are approved."

If you are approved for the membership you signed up for you will receive a confirmation email within 2 business days. The confirmation email will contain your Players' Club ID and password. Now you will be able to log into your MN PGA Junior Players Club account. **DO NOT LOSE** your username and password as you will need this all year long to sign into your account and sign up for events, cancel out of events, update contact information and to check out player stats, etc...

## What is the MN PGA Junior Players Club?

Once juniors have completed the Membership process they are assigned a Players Club ID and Password, which they can then use to access the MN PGA Junior Players Club on our home page at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com). This is the junior's personal account where they can review membership, tournament and payment information. Members can also personalize their account with biographical information, a picture and more.

## MN PGA Junior Premium Edition Players Club

Included in your MN PGA Players' Tour Membership is access to the Players' Club where you can view course information, register and cancel from tournaments and results. For an additional \$25.00 you can upgrade to the Premium Edition, which has increased benefits and opportunities. It allows you to track your statistics, keep in touch up with friends, upload swing videos and create a personalized profile and a lot more. Additional information about the Premium Edition is available on our home page.

## Code of Conduct/Liability Release

In order to participate in the 2013 Minnesota PGA Junior Golf Association's Beginners' Tour/Transition Tour/Junior Tour programs ALL junior members need to complete and return a 2013 Minnesota PGA Junior Golf Association Code of Conduct/Liability Release Form. This must be completed, signed, and returned to our office before the junior is eligible to participate.

## **MN PGA JUNIOR GOLF ASSOCIATION - Tournament Registration**

### How do I Enter the Tournaments?

Our goal for 2013 is to continue to provide equal playing opportunities for our members. On **Wednesday, March 29<sup>th</sup>** the 2013 tournaments will be open for selections through your MN PGA Junior Players Club account on our home page at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com). You will only receive a MN PGA Junior Players Club account after you are confirmed for a 2013 Beginners'/Transition/Junior Tour membership. You will be able to check out the Beginners'/Transition/Junior Tour Schedules on the front page of our website or by logging into your MN PGA Junior Players Club account. You **WILL NOT** receive a mailing with the tournament schedule. All tournament selections will be accepted until the stated deadline date of **Friday, May 3<sup>rd</sup>, 2013 at 4:30 p.m. (CST)** and payment will not be processed until after this date. You will only be charged for the tournaments that you did receive after the Tournament Selection Process is completed. Selections will not be processed on a first come, first serve basis.

### Tournament Fees

The cost for each **18-Hole** Junior Tour and Transition Tour tournament is **\$20.00**, and the cost for each **9-Hole** Transition Tour and Beginners' Tour tournament is **\$15.00**. We will only accept VISA, MasterCard and American Express payment for tournament fees. All tournament registration is done online through your BlueGolf Junior Players Club account. **NO** registration is done over the phone.

### How do I Select My Tournaments?

Beginning on Wednesday, March 27<sup>th</sup> members will be able to log into their MN PGA Junior Players Club account using their ID and Password and select the events they would like to play in. When doing your online tournament selection, you will be asked to rate your preference for the events that you would like to participate. There will be a drop down list of sticker numbers (Beginners'/Transition Tour Members 1-15 and Junior Tour Members 1-20). The stickers are used to designate your preference for the events you would like to play in. Select one sticker number from the drop down list for each tournament. #1 designates your MOST preferred event, #15 (for Beginners'/Transition Tour Members) or #20 (for Junior Tour Members) your LEAST preferred. This does not mean that you have to try and sign up for the maximum amount of tournaments allowed for each program.

### Online Tournament Registration Steps

1. Go to [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) and log into your MN PGA Junior Players Club account using your Players Club ID and Password.
2. Click on the **Tournaments** tab to show the list of all tournaments available (Tournaments that the junior is eligible for will have a check box next to them)
3. You will check the boxes for the tournaments that you would like to use your electronic preference stickers for and click the Register box
4. Fill out the information on the tournament entry form page
5. Rate the tournaments that you would like to play in with your allotted electronic preference stickers (Beginners'/Transition Tour Members 1-15 and Junior Tour Members 1-20).
6. Enter your credit card information (You will not be charged for the events right now, you will only be charged for the events that you received through the Tournament Selection Process.)
7. An email will notify you that we have received your application. This does not mean you are registered into these events!

## **MN PGA JUNIOR GOLF ASSOCIATION - Tournament Selection Results**

### Tournament Event Confirmations

We use email as the primary communication method for the MN PGA Junior Golf Association. All 2013 tournament confirmations will be done by email to confirm acceptance into events. If you received five tournaments through the tournament selection process you will receive a confirmation email for each event that you are registered into. These confirmation emails will start going out the week of May 13<sup>th</sup>. Players will also be able to view their confirmed tournament schedule online by accessing their MN PGA Junior Players Club account on Monday, May 20<sup>th</sup>. Please add the following addresses to your contact list or "Do Not Block" list in your email account:

[minnesotapgjuniorgolf@bluegolf.com](mailto:minnesotapgjuniorgolf@bluegolf.com)      [info@minnesotajuniorgolf.com](mailto:info@minnesotajuniorgolf.com)  
[bbush@pgahq.com](mailto:bbush@pgahq.com)      [kbredlow@pgahq.com](mailto:kbredlow@pgahq.com)

## How to register for tournaments after the Tournament Selection deadline

1) **Register for Open Events:** You will be able to register for Beginners'/Transition/Junior Tour tournaments that still have openings starting on **Monday, May 20<sup>th</sup>, 2013**. Juniors will be able to register for events that have open spots **up to seven days prior to the date of the event** at our website [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) by clicking on the Event Schedule or by logging into your MN PGA Junior Players Club account. Tournaments that are still open will have a Register Now link next to them on the schedule. You cannot call the office to register for an event that still has openings. Any junior hoping to participate in an event and it is **less** than **seven days** prior to the tournament date will need to go to the event the day of as a walk-on.

2) **Wait List:** Beginning **Monday, May 20<sup>th</sup>, 2013** you can call the Minnesota PGA Junior Golf Association at 763-754-6641 **OR** fill out an online wait list form at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) to be put on the waiting list for tournament(s) that you did not get into through the tournament selection process. Once your name is on the wait list, please do not call to find out where you are on the list. We will call you once we have an opening. We might not know of a cancellation until the last minute. You will pay your entry fee the morning of the event with cash or check. This is one of the only times that we will accept payment by check for an event. If you pay by check for a waiting list entry fee it needs to be made out for the exact amount.

3) **Walk On:** Any junior who is a **member** of the Minnesota PGA Junior Golf Association Beginners', Transition, and/or Junior Tour may attempt to try to walk-on at any of the Minnesota PGA Junior Golf Association Beginners', Transition, or Junior Tour events. Juniors who go to an event on the day of the event hoping someone will no-show **MAY** be allowed to play on a first come first serve basis. These entries will be eligible to win a pin or plaque **regardless** if they are filling a no-show spot in their respective age group. **NEW FOR 2013: If you are walking on to a Junior Tour Event the entry fee will be \$25.00 or for a Beginners/Transition Tour Event it will be \$20.00 (cash or check only for the appropriate amount).**

## **MN PGA JUNIOR GOLF ASSOCIATION - Tournament Rules and Regulations**

### Cancellation Procedures for Tournaments

It is the player's responsibility to properly withdraw from an event in which they cannot participate. To withdraw from a MN PGA Junior event, please follow these steps. **PLEASE READ THIS SECTION CAREFULLY.** Also, please review the **REFUND POLICY** before withdrawing from an event.

#### Online Cancellation (Suggested Method)

1. Log into your MN PGA Junior Players Club account at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) using your Players Club ID and Password
2. Click on the Tournaments Tab at the top of the screen
3. Under "Status", it will give you the option to cancel that tournament.
4. Click on Cancel to withdraw from the tournament and then click Cancel Registration on the next screen.
5. You will receive an email confirmation that your tournament cancellation has been processed. If applicable, the refund amount is automatically put back on the credit card that was used to pay for the tournament.

#### Phone Cancellation (If access to the website is not available please follow these instructions)

1. Call the MN PGA Junior Golf Association office at 763-754-6641.
2. We will need your name, city and specify the tournament from which you would like to withdraw.
3. If no one is available when you call, you **must** leave a message on the MN PGA Junior Golf Association's voice mail system.
4. Your cancellation will be complete when you receive a confirmation email from BlueGolf. If applicable, the refund amount is automatically put back on the credit card that was used to pay for the tournament.

### Refund Policy

If a junior must cancel out of an event, a partial refund will be made **only** if the MN PGA Junior Golf Association is notified before 11:59 p.m. (CST), at least **seven** days prior to the event. If you cancel out of an event at least seven days prior to the event you will receive a full refund minus a \$5.00 processing fee. If a junior is not able to make it to an event due to a personal reason and it is less than **seven days** prior to the event, you still need to cancel out of the event that you are scheduled to play in but no refunds will be given. You need to do this **even** if it is **the day of the event**.

In the case of an emergency, written requests for refunds must be submitted to the MN PGA Junior Golf Association Office. In order to be considered for a refund due to illness or injury, a doctor's/physician's note must accompany the written request. All emergency-related refund requests will be considered on their own merits. A \$5.00 processing fee will still be deducted from all tournament refunds even if we have received a doctor's note.

### Tee Time Events

If you are scheduled to play in an event where the start time indicates, "Tee times," you will receive an email with your tee time **at least** (4) days prior to the scheduled event date. You will also be able to access your tee time at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) **at least** (4) days prior to the scheduled event date. You will click on the Event Schedule on the left hand side of the website and click on the info button for the tournament that you are checking tee times for. If you do not have access to our web site you can contact the Minnesota PGA Junior Golf Association at 763-754-6641 to find out your tee time. **Please call during normal office hours: Monday-Friday, 8:30 a.m. – 4:30 p.m.** Please **do not** call the host facility to find your tee time.

## Format for Competition

All events are stroke play competition. Players will be paired into age groups in boys' and girls' divisions. Your age group is determined by your age on August 15, 2013. USGA Rules shall govern all play. All events for junior's ages 13 - 18 are 18-hole events. Juniors age 12 and under will play 9 holes on regulation 9-hole courses, Par 3 courses, and executive-type courses. Players **may not** use caddies or motorized carts. **All players must either carry their own clubs or use a pull cart.** NO provisions have been made for practice rounds. On tournament days, practice is restricted to designated practice areas at the discretion of the host facility. Pace of play will be strictly enforced; participants playing 18 holes should complete their round in under four and half-hours after the start of play.

## Prizes

At the completion of play, awards will be given to the 1st, 2nd, and 3rd place winners in each age group. In the case of a tie, additional awards will be mailed to those who did not receive one at the site. In addition, a plaque will be awarded to the overall girl medalist and overall boy medalist in the 13 - 18 year old events. In case of a tie for overall medalist, a playoff method will be determined on site by the tournament administrator.

# **MN PGA JUNIOR GOLF ASSOCIATION - Player Policy**

## Tournament Procedures for Juniors

- Arrive at golf course and check in at registration at least 20 minutes prior to starting time
- Each competitor exchanges scorecards with a fellow competitor
- Call out scores at the completion of each hole. Players should verify their score with each other BEFORE teeing off on the next hole. Also keep a record of his/her own scores.
- It is the junior's responsibility to turn his/her own scorecard into the scoring area immediately following play.
- Junior needs to make sure that there are three signatures on their scorecard before turning it in.
- Failure to submit a signed scorecard results in disqualification.
- Scorecards that have been altered (including erased scores) will be subject to review by the tournament officials.
- Report any knowledge of cheating to a tournament official *immediately* to ensure fairness to ALL players and to preserve the spirit of the game. If an incident is not reported to an official before the tournament is over, no action can or will be taken.
- Treat fellow competitors, spectators, volunteers and golf course staff with respect!

**REMINDER:** Participants are prohibited from using cell phones while at our events. Please turn off your cell phone when you arrive at the course. This means no texting, talking or checking your cell phone for messages during play. If you are caught using your cell phone during a competition you will be automatically disqualified from the event for a code of conduct violation.

**Distance Measuring Devices:** A player may obtain distance information by using a device that measures distance only. If, during a stipulated round, a player uses a device that is designed to gauge or measure other conditions that might affect the player's play (e.g. gradient, wind-speed, temperature, etc.) the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether the additional functions are actually used. Also, any smart phone applications that act as a distance measuring device will **NOT** be allowed to be used in regards to our NO CELLPHONE POLICY.

## Dress Code

Proper golf attire is required at all tournaments. Players must be neat in appearance with respect to personal grooming and clothing. T-shirts, tank tops, short shorts and blue jeans **will not** be acceptable. Each host facility may have additional rules and dress code requirements that must be adhered to by all participants.

# **MN PGA JUNIOR GOLF ASSOCIATION - Spectator/Parent Policy**

## Conduct of Spectators/Parents

The Minnesota PGA Junior Golf Association encourages spectators and parents to attend events and requires spectators and parents attending to conduct themselves appropriately at all times. *Spectating is a privilege, not a right.*

All spectators must:

- Walk only on the cart paths (walk in the rough when cart paths are not available)
- May not interact with participants and should remain at least 25 yards away from the competitors they are following
- Turn cellular phones on silent or vibrate while on the golf course

All spectators must NOT:

- Talk with the players
- Give rulings or advice
- Interfere with any group on the golf course

\* Please note that all spectators are allowed to assist in a search for lost golf balls, as long as NO advice is given. Spectators are also permitted to carry food, beverages, umbrellas, etc., and seek the help of MN PGA Junior Rules Officials.

Interaction with competitors will be considered the giving of advice (Rule 8-1) and may result in penalty and/or disqualification for the competitor. The MN PGA Junior Golf Association reserves the right to ban any spectator or spectators from one or more events.

## **2013: Player Code of Conduct – Zero Tolerance Policy - PLEASE READ CAREFULLY!!!!**

In order to make the Minnesota PGA Junior Golf Association enjoyable for everyone, ALL MEMBERS are required to abide by our “Code of Conduct” Zero Tolerance Policy. The “Code of Conduct” needs to be followed at all times while the junior is participating in a MN PGA Junior Golf Association event. Any conduct unbecoming a junior golfer and not following along with our “Code of Conduct” will get the junior **immediately** disqualified from the event they are participating. Juniors ARE NOT given one warning for the first code of conduct violation by an official and then a disqualification for the next violation. There ARE NO second chances for bad behavior!

### VIOLATIONS of CODE OF CONDUCT

Any of the following actions by a MN PGA Junior member at a MN PGA Junior event or toward another MN PGA Junior member constitutes a violation of the MN PGA Junior Golf Code of Conduct Zero Tolerance Policy. The junior will be immediately disqualified from the event and asked to leave the course for:

- Unsportsmanlike conduct, including abusive or profane language, cheating, throwing and/or breaking clubs, disrespect to MN PGA JR staff, volunteers or fellow competitors, or abuse of golf course property/staff (not raking bunkers, replacing divots or repairing ball marks on the green, etc.)
- Use or association with drugs or alcohol, smoking or chewing tobacco products
- Conduct not becoming of a MN PGA JR player, such as acting in anger or creating other distractions
- Gambling
- Using electronic devices such as cell phones and iPods
- Seeking or accepting advice from anyone while competing on the course
- Or any other conduct unbecoming a junior golfer as deemed by tournament staff

\*Depending on the severity of the violation the junior may be kicked out of the program for the entire year. The MN PGA Junior Committee reserves the right to the final decision on any matter involving a member, parent and/or spectator at any recognized MN PGA Junior tournament.

### PROCEDURE FOR CODE OF CONDUCT VIOLATIONS

In situations regarding violations of the MN PGA Junior Golf Code of Conduct, it is the policy of the MN PGA Junior Golf Association to address all disciplinary communication directly to the MN PGA Junior Golf member. If rendered on site, the violation will be immediately addressed to the member and they will be immediately disqualified and asked to leave the course. If there is no parent or legal guardian present at the event where the violation occurs a call will be made to that member’s parent or legal guardian informing them of what has taken place at the earliest suitable time. Parents or legal guardians will also be copied on all written disciplinary communication with that member.

### REPORTING OF CODE OF CONDUCT VIOLATIONS

Code of conduct violations must be either witnessed first-hand by a member of the MN PGA Junior Golf Staff, host course staff, reported by a member of an event’s active field or a parent/spectator that was on-site at the event in order for the alleged violation to be investigated by staff.

### CODE OF CONDUCT VIOLATION PENALTIES

Breach of the code of conduct occurs:

- Player will be disqualified from the event at which the violation occurred
- Issue a written letter of warning to the player and his/her parent/guardian
- Depending on the severity of the code of conduct violation a juniors membership may be suspended for the remainder of the season following the first breach of the code of conduct
  - A written report of the violation will be created by the Tournament Staff and forwarded to the MN PGA Junior Golf Director and Junior Golf Committee for review. The report will include a staff account of the violation, any other violations to date and all other pertinent information
  - The Junior Golf Committee will have ten (10) days from the date of the report to decide on the status of that member. The member will then receive a phone call and a copy of the Committee’s report along with written notice of the Committee’s decision.
- If a junior’s membership is suspended for the season there will be no refunds for memberships and remaining events they are registered into.

### REINSTATEMENT POLICY

Players seeking reinstatement from suspension must:

- Submit a written request for reinstatement and/or appeal to the MN PGA Junior Golf Director and Junior Golf Committee within ten (10) days of notification of suspension.
- The Junior Golf Committee will have ten (10) days from the date of submission to consider any additional information provided by the member as it relates to potential reinstatement. The member will receive written notice of the Committee’s decision

\*All decisions made by the MN PGA Junior Golf Committee shall be final. A player may only request reinstatement once during the calendar year of suspension. A reinstated player that commits any additional violation of the Code of Conduct will be automatically suspended for the duration of the current season and may be suspended indefinitely.



# PGA

Minnesota Section

## A SNEAK PEAK OF FACILITIES HOSTING 2013 MN PGA JR. GOLF ASSOCIATION EVENTS

The actual tournament schedule for the Beginners' Tour/Transition Tour/Junior Tour will be released on **Wednesday, March 27<sup>th</sup>, 2013**. You will be able to check out the Beginners' Tour/Transition Tour/Junior Tour Schedules on the front page of our website at [www.minnesotajuniorgolf.com](http://www.minnesotajuniorgolf.com) or by logging into your BlueGolf Junior Players Club account on our home page.

### Preview of some golf facilities that are scheduled to host Minnesota PGA Junior Tour Events:

**Note:** These events are open to juniors ages 13 – 18.

Afton Alps GC	Falcon Ridge GC	Minnewaska GC	Southbrook GC
Albany GC	Forest Hills GC	New Ulm CC	Southern Hills GC
Balmoral GC	Fosston GC	Oak Marsh GC	Sundance GC
Bellwood Oaks GC	Goodrich GC	Olivia GC	Superior Nat'l @ Lutsen
Bemidji T&CC	Green Lea GC	Osakis CC	Tanners Brook GC
Blueberry Pines GC	Headwaters CC	Pebble Lake GC	The Crossings @ Montevideo
Braemar GC	Hiawatha GC	Perham Lakeside GC	The Summit GC
Buffalo Heights GC	Hidden Haven GC	Pine Island GC	Theodore Wirth GC
Chisago Lakes GC	Koronis Hills GC	Pioneer Creek GC	Valley View GC
Crosswoods GC	Lake Miltona GC	Princeton GC	Victory Links GC
Crow River GC	Lake Pepin GC	Purple Hawk CC	Village Green GC
Dahlgreen GC	Lakeview GC	Rich Spring GC	Vintage GC
Detroit CC - Lakeview Course	Lester Park GC	River Oaks GC	Wedgewood Cove GC
Detroit CC - Pine to Palm	Little Crow CC	Sauk Centre CC	Whitetail Run GC
Eagle Valley GC	Madden's Pine Beach West	Shadowbrooke GC	Wildflower GC
Elm Creek GC	Majestic Oaks GC	Shoreland CC	Willow Creek GC
Emerald Greens GC	Meadows GC	Soldiers Field GC	Zumbrota GC
Enger Park GC	Manitou Ridge GC		

### Preview of some golf facilities that are scheduled to host

### Minnesota PGA Beginner' Tour and Transition Tour Events:

**Note:** These events are open to juniors ages 8 – 12.

To be eligible to participate in these events juniors must be at least eight years old as of August 15, 2013.

### 2013 Beginners' Tour Events

Birnamwood GC	Ironman GC	New Hope Village GC
Centerbrook GC	Little Willow Executive Course	Red Oak GC
Falcon Ridge GC	Medina Par 3 Course	Roseville Cedarholm GC
Fargo CC – Par 3 Course	Mendota Heights Par 3 GC	The Summit GC

### 2013 Transition Tour Events

Angushire GC	Detroit CC - Lakeview Course	Koronis Hills GC
Applewood Hills GC	Eagle Lake Golf Center	Lost Spur GC
Baker National Evergreen Course	El Zagal GC	Majestic Oaks GC
Begin Oaks Golf	Emerald Greens GC	Osgood GC
Brightwood Hills GC	Fargo CC - Par 3 Course	Pinewood GC
Brookland Golf Park	Fosston GC	Prairiewood GC
Chaska Par 30	Fred Richards Golf	Thompson Oaks GC
Crosswoods GC	Ironman GC	Victory Links GC
	Island Lake Golf & Training Center	Whitetail Run GC



## 2013 Minnesota PGA Junior Golf Association CODE OF CONDUCT and LIABILITY RELEASE FORM

Attention ALL 2013 Beginners' Tour/Transition Tour/Junior Tour/Players' Tour Members: In order for you to be able to participate in the 2013 Minnesota PGA Junior Golf Association's programs we need you to verify that you have read and agree to abide by the following information. We also need to have a signature from one of your parents or guardian that they also have read and agree to abide by the following. We need to have this either mailed or faxed back to us in order for you to be able to play.

**Distance Measuring Devices:** A player may obtain distance information by using a device that measures distance only. If, during a stipulated round, a player uses a device that is designed to gauge or measure other conditions that might affect the player's play (e.g. gradient, wind-speed, temperature, etc.) the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether the additional functions are actually used. Also, any smart phone applications that act as a distance measuring device will **NOT** be allowed to be used in regards to our NO CELLPHONE POLICY.

**Dress Code:** Proper golf attire is required. Players must be neat in appearance with respect to personal grooming and clothing. *T-shirts, tank tops, short shorts and blue jeans will not be acceptable.* Golf shoes are suggested. Each host facility may have additional rules and dress code requirements that must be adhered to by all participants. Players not conforming to the dress code will be asked to change or leave. Remember that the use of metal spikes is prohibited at most facilities.

**Player Code of Conduct – ZERO TOLERANCE POLICY:** Any of the following actions by a MN PGA Junior member at a MN PGA Junior event or toward another MN PGA Junior member constitutes a violation of the MN PGA Junior Code of Conduct Zero Tolerance Policy. The junior will be immediately disqualified from the event and asked to leave the course for:

- Unsportsmanlike conduct, including abusive or profane language, cheating, throwing and/or breaking clubs, disrespect to MN PGA JR staff, volunteers or fellow competitors, or abuse of golf course property/staff (not raking bunkers, replacing divots or repairing ball marks on the green, etc.)
- Use or association with drugs or alcohol, smoking or chewing tobacco products
- Conduct not becoming of a MN PGA JR player, such as acting in anger or creating other distractions
- Gambling
- Using electronic devices such as cell phones and ipods
- Seeking or accepting advice from anyone while competing on the course
- Or any other conduct unbecoming a junior golfer as deemed by tournament staff

\*Depending on the severity of the violation the junior may be kicked out of the program for the entire year. The MN PGA Junior Committee reserves the right to the final decision on any matter involving a member, parent and/or spectator at any recognized MN PGA Junior tournament.

**Conduct of Spectators/Parents:** The Minnesota PGA Junior Golf Association encourages spectators and parents to attend junior events, and requires spectators and parents attending to conduct themselves appropriately at all times. Parents/spectators will need to stay on cart paths. In the absence of cart paths, we ask that parents/spectators stay in the rough. Please stay off fairways, tees, and greens. Parents/spectators *may not* interact with participants and should remain at least 25 yards away from the competitors they are following. We recommend that all spectators/parents stay one shot ahead of the group they are watching. This allows spectators to follow errant shots and help identify where the golf ball comes to rest. Parents/spectators should not interfere with any group advancing from behind, nor should they converse with any competitor.

- Interaction with competitors will be considered the giving of advice (Rule 8-1) and will result in automatic disqualification for the competitor.
- The MNPGA reserves the right to ban any spectator or spectators from one or more events.
- Parents and spectators are required to turn cell phones on silent or vibrate while on the golf course.

### **Code of Conduct Violation Penalties:**

The Minnesota PGA Junior Golf Committee may assess any or all of the following penalties based on the severity of the Code of Conduct Violation:

1. Disqualify the player from the tournament where the violation occurs.
2. Issue a written letter of warning to the player and his/her parent/guardian.
3. Suspend the player for the remainder of the season.
4. Suspend the player's membership indefinitely.

In the event of a suspension, the player may submit a written account of the Code of Conduct violation to the Minnesota PGA Junior Golf Committee within ten days of the suspension/disqualification. The Committee will review all submitted materials, including a tournament staff account of the violation.

### **Liability Release:**

We the undersigned, acknowledge that we have read, understand and accept all the terms herein. The Minnesota PGA Junior Golf Association and all its members, directors, agents, escorts, owners, successors and assignees are free from all liability, claims or other forms of legal action, including cost arising there from, against any incident which results in or arises out of any loss, property or personal (death included), which may be sustained by the junior or parent/guardian during travel to, from and participation in any Minnesota PGA Junior Golf Association event. Further, I hereby grant full permission to any and all of the foregoing to use for any lawful purpose any photographs, videotapes, motion pictures, recordings from participation in any Minnesota PGA Junior Golf Association event.

I agree to observe the USGA Rules and Etiquette of golf, to conduct myself on the golf course and in the clubhouse properly, courteously, and to follow the regulations set forth by host clubs and the Minnesota PGA Junior Golf Association.

I especially agree to cancel all entries seven days prior to the tournament date if unable to compete for good reason. Cancellations done later than this will not receive a refund for their entry fee. I agree to abide by the prescribed penalties if I fail to cancel within the specified time frames.

I understand that membership may be suspended or cancelled for willful disregard of the rules, Junior Code of Conduct, golf etiquette, or for dishonest unsportsmanlike or unbecoming conduct.

Print Name: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

As parent/legal guardian of the junior, I agree to abide by the spectator/parent code of conduct and understand the penalties assessed if I fail to comply.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_